



Altitude Community Law P.C.
555 Zang Street, Suite 100
Lakewood, Colorado 80228-1011

Phone: 303.432-9999 Toll Free: 800.809.5242
 www.altitude.law

Tax ID #84-1039387

Gunbarrel Green Homeowners Association, Inc.
 c/o Board of Directors
 5098 Cottonwood Drive
 Boulder, CO 80301

Invoice Date November 20, 2020
 Client No. 1246 R

PLEASE INCLUDE COPY WITH REMITTANCE
BILLING SUMMARY

<u>Previous Balance</u>	<u>Fees</u>	<u>Costs</u>	<u>Payments</u>	<u>Balance</u>
1246-0001 (R)General Business 1,333.00	465.00	0.00	-1,333.00	\$465.00
1246-0007 (R)Assistance with Election of Directors Secret Ballot Vote 822.05	1,471.00	0.00	-822.05	\$1,471.00
1246-0998 Retainer Program 2020 205.00	205.00	0.00	-205.00	\$205.00
<u>2,360.05</u>	<u>2,141.00</u>	<u>0.00</u>	<u>-2,360.05</u>	<u>\$2,141.00</u>

Status reports available online - no charge!
 Contact dfinney@altitude.law or go to www.altitude.law | Status Reports | Request Login
 Credentials.

**If you have any questions about your statement, please contact Kevin at
 kerickson@altitude.law.**



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 5098 Cottonwood Drive
 Boulder, CO 80301
 Attn: Gunbarrel Green Homeowners Association, Inc.

Invoice Date: November 20, 2020
 Invoice No. 826934
 Account No. 1246.0001 M

RE: (R)General Business

Legal Services Through 11/20/2020

			<u>Hours</u>	
11/06/2020	MMG	Review and respond to e-mail from Marc Rochkind regarding attendance at Board meeting; Calendar same.	0.20	No Charge
11/14/2020	MMG	Attend Board meeting via Zoom to field any legal questions that come up; Memorandum to file regarding same.	1.50	<u>465.00</u>
		Total Fees	1.50	465.00
		Total No Charge Hours	0.20	
		Total Current Fees and Costs		465.00
		Previous Balance		\$1,333.00
<u>Payments Received Through</u>				
11/16/2020		Payment - Check #1219		-1,333.00
		Balance Due		<u><u>\$465.00</u></u>

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Gunbarrel Green Homeowners Association, Inc.
c/o Board of Directors

Invoice Date: 11/20/2020
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(R)Assistance with Election of Directors Secret Ballot Vote

Legal Services Through 11/20/2020

		<u>Hours</u>		
10/22/2020	MMG	Review email from Gina with attached list of homeowners who have not received their ballots yet; Email mailer information to Gina and Ron for anyone who still hasnt received their ballot; Receive and review from homeowner with power of attorney to act on behalf of revocable trust.	0.30	93.00
	MMG	Telephone conference with and emails with legal assistant Cherith Atchley regarding homeowners who were calling regarding ballot issues; Direct legal assistant Cherith Atchley regarding same.	0.40	No Charge
10/27/2020	MMG	Drive time to community to pick up ballot box.	0.80	248.00
	MMG	Drive time from community to pick up ballot box (professional courtesy discount).	0.80	No Charge
10/28/2020	MMG	Verify all ballots received against owner list provided, separate responses that were defective (no name, too late, etc.), count ballots.	3.10	961.00
10/29/2020	CA	Reviewed ballots; Verified count.	0.80	76.00
	MMG	Re-verify ballot totals with legal assistant Cherith Atchley; Email to Board results of election vote by mail ballot.	0.30	93.00
		Total Fees	5.30	1,471.00
		Total No Charge Hours	1.20	
		Total Current Fees and Costs		1,471.00
		Previous Balance		\$822.05
<u>Payments Received Through</u>				
11/16/2020		Payment - Check #1219		-822.05
		Balance Due		<u>\$1,471.00</u>

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Gunbarrel Green Homeowners Association, Inc.
c/o Board of Directors

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Retainer Program 2020

Legal Services Through 11/20/2020

			<u>Hours</u>	
11/10/2020	MMG	Telephone conference with Marc Rochkind regarding several questions under the Bylaws and the Nonprofit Act; Memorandum to file regarding same.	0.30	
11/18/2020	MMG	Monthly Retainer Program		
11/19/2020	MMG	Telephone conference with Marc Rochkind regarding questions on committees of the board, transparency questions, open hearings and ARC meetings, and executive session categories.	0.40	
		Total Fees	0.70	205.00
		Total Current Fees and Costs		205.00
		Previous Balance		\$205.00
<u>Payments Received Through</u>				
11/16/2020		Payment - Check #1219		-205.00
		Balance Due		<u>\$205.00</u>
		Total Due for all Matters (See Billing Summary):		<u>\$2,141.00</u>

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